

**WISCONSIN MEDICAID PROGRAM 2020 NURSING HOME COST REPORT****SCHEDULE 1: Facility & Preparer Information****SECTION A - FACILITY INFORMATION**

Facility Name Prescott Nursing and Rehabilitation Community		Main Telephone Number (715) 262-5661	Main Email Address 22-admin@atriumlivingcenters.com	
Facility Street Address 1505 Orrin Road		City Prescott	State WI	Zip Code 54021
Contact Person Dennis Lockhart	Contact Telephone Number 740-870-5824	Contact Email Address dlockhart@atriumlivingcenters.com		
Cost Report Period Start Date 1/1/2020	Cost Report Period End Date 12/31/2020	Medicaid Provider Number 20199500	National Provider Identifier (NPI) 1982882080	POP ID Number 833
Administrator Patricia Voelker	Chief Financial Officer Joe Guillory	Where are the financial records of the nursing home located? Atrium Centers Inc 2780 Airport Dr Ste 400 Columbu		

**SECTION B - PREPARER OF THE REPORT IF NOT AN EMPLOYEE OF THE PROVIDER**

Name and Title Wipfli LLP		Telephone Number 414-431-9335		
Address 10000 Innovation Drive, Suite 250		City Milwaukee	State WI	Zip Code 53226
SIGNATURE - Original Signature of Preparer			Date Signed	

**SECTION C - CERTIFICATION BY AN OFFICER OR ADMINISTRATOR OF THE NURSING HOME**

This certification must be signed and submitted before the information included in the cost report can be used to calculate Medicaid payment rates. Misrepresentation or falsification of any information contained in this report may be punishable by fine and/or imprisonment under state or federal law.

I HEREBY CERTIFY that I have read the above statement and that I have examined the accompanying report and any supporting schedules.

I HEREBY CERTIFY that to the best of my knowledge and belief, it is a true, correct, and complete report prepared from the books and records of the provider in accordance with applicable instructions, except as noted in the report.

SIGNATURE - Original Signature of Officer or Administrator of Nursing Home		Title	Date Signed
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## SCHEDULE 2: Provider Notes

### SCHEDULE 3: General Information

1. Type of Medicaid certification (check all that apply)  (01) Nursing Facility  (10) ICF-IID

2. Type of ownership (check one)  (1) Proprietary  (2) Voluntary Non-Profit  (3) Governmental

3. County of facility Pierce County Code 47

4. Does the facility self-fund any of the fringe benefits reported on schedule 28? If yes, complete Schedule S-F FB.  (1) Yes  (2) No

5. Fiscal Year Beginning Month Jan Fiscal Year Ending Month Dec

6. List the number of licensed beds at the beginning and end of your cost reporting period. Do not include restricted beds.

	DATE	BEDS
<u>Beds at Beginning of Cost Reporting Period</u>	<u>1/1/2020</u>	<u>65</u>
If there has been a change in the number of licensed beds, list the date(s) of the change(s), the number of beds and briefly explain.	<u>12/31/2020</u>	<u>65</u>
_____	_____	_____
_____	_____	_____

7. Has a certified audit been conducted for the cost reporting period? If yes, submit complete report copy including notes to the financial statements.  (1) Yes  (2) No

8. Check all related party transaction types for which expenses are reported.  (1) Related party lease of building  (2) Compensation to owners/family relation  (3) Interest expense on related party loans  (4) Other related party transactions

9. A final adjusted trial balance for the cost reporting period, including a reconciliation of the trial balance to the cost report must be submitted with this cost report. Have copies been made and included with this cost report?  Yes  No

10. Asset depreciation schedules detailing amounts reported on Schedule 34 - Depreciation expenses must be submitted. Have copies been made and included with this cost report?  Yes  No

**11. Single occupancy rooms:** On the right side of the license effective on the last day of the cost report period, you will find the capacity of 1 BED, 2 BED, 3 BED, and 4 BED rooms. Add the number of beds labeled 1 BED and enter it in column C (Single-Bed Rooms). Add the number of beds on all other lines and enter it in column D (Beds in Multiple-Bed Rooms). Add the number of beds in single rooms (column C) to the number of beds in multiple-bed rooms (column D) and enter the total in Column E (Total Licensed Beds). This total must agree with the maximum capacity shown on your license. If your facility has more than one license, list each license on a separate line and total for each column.

A. NAME	B. License Number	C. Single-Bed Rooms	D. Beds in Multiple-Bed Rooms	E. Total Licensed Beds
1. <u>Prescott Nursing and Rehabilitation Cente</u>	<u>3249</u>	<u>7</u>	<u>58</u>	<u>65</u>
2. _____	_____	_____	_____	-
3. _____	_____	_____	_____	-
4. TOTAL .....	_____	<u>7</u>	<u>58</u>	<u>65</u>

**SCHEDULE 4: Shared Services**

Identify all major revenue generating activities with which the Medicaid nursing home provider is associated.	Check services shared with the nursing home							
	Nursing	Sp. Care	Dietary	Maint.	Hskg.	Laundry	A & G	Util.
1. Another Medicaid NH provider, Name of provider:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Hospital, Name of hospital: Beds at end of cost report period:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Non-Medicaid Nursing Home, Beds at end of cost report period:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Non-Medicaid CBRF, Beds at end of cost report period:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Apartment units, Beds at end of cost report period:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Room and Board - Other, Beds at end of cost report period:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Therapy services, Describe:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Pharmacy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Laboratory or radiology services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Rental of building space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Adult Day Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Home Health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Food catering services (meals on wheels, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Child care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Clinic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Other, Describe:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Any items checked in this column	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

x = Yes      blank = No

**SCHEDULE 5 - NO LONGER USED**

**SCHEDULE 6: Total Patient Days**

<b>SECTION A - INHOUSE PATIENT DAYS</b>	<b>LEVEL OF CARE (LOC)</b>		
	<b>NON DD</b>	<b>DD</b>	<b>TOTAL</b>
1a. Medicaid (T-19) .....	6,990		6,990
1b. ICF-IID Medicaid (T-19) .....			-
1c. Family Care (T-19) .....	485		485
1d. Other Medicaid Managed Care (T-19) .....			-
1e. Hospice (T-19) .....	133		133
1f. Ventilator (T-19) .....			-
2a. Medicare (T-18) .....	2,042		2,042
2b. Medicare Advantage, for days covered as a Part A stay	415		415
3a. Private pay & Insurance .....	4,026		4,026
3b. Medicare Advantage, for days not covered as a Part A stay			-
3c. Hospice (Private pay & Insurance)			-
4. Other, Specify: <u>Managed Care</u>	27		27
5. TOTAL INHOUSE PATIENT DAYS .....	14,118	-	14,118

<b>SECTION B - BED HOLD DAYS</b>			
<b>Charged Bed Hold Days Only</b>	<b>NON DD</b>	<b>DD</b>	<b>TOTAL</b>
6a. Medicaid (T-19) .....	1		1
6b. ICF-IID Medicaid (T-19) .....			-
6c. Family Care & Partnership (T-19) .....			-
7. All Other .....			-
8. TOTAL CHARGED BED HOLD DAYS .....	1	-	1

<b>SECTION C - TOTAL PATIENT DAYS</b>	<b>NON DD</b>	<b>DD</b>	<b>TOTAL</b>
9. TOTAL DAYS .....	14,119	-	14,119

**SCHEDULE 7 - NO LONGER USED**

**SCHEDULE 8: Medicaid Bedhold Eligibility**

1. MONTH . . . . .	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	TOTAL
2. Days in Month . . . . .	31	29	31	30	31	30	31	31	30	31	30	31	366
3. Licensed Beds for Bed Hold Testing . . . . .	65	65	65	65	65	65	65	65	65	65	65	65	780
4. Occupancy Test: Row 2 x (Row 3 x 94%)	1,894	1,772	1,894	1,833	1,894	1,833	1,894	1,894	1,833	1,894	1,833	1,894	22,362
5. Inhouse patient days	1,222	1,123	1,171	1,177	1,278	1,255	1,262	1,184	1,103	1,087	1,064	1,192	14,118
6. Bed Hold days . . . . .	-	-	-	-	1	-	-	-	-	-	-	-	1
7. TOTAL DAYS . . . . .	1,222	1,123	1,171	1,177	1,279	1,255	1,262	1,184	1,103	1,087	1,064	1,192	14,119
	n/a	Fail	Fail	Fail	Fail	Fail	Fail	Fail	Fail	Fail	Fail	Fail	

Explanation for why Licensed Beds for Bed Hold Testing are less than Licensed Beds: \_\_\_\_\_

NOTE: If "Occupancy Test" on line 4 is greater than the "Total Days" on Line 7, bed hold should not be billed in the following month.

**SCHEDULE 9 - NO LONGER USED**

**SCHEDULE 10: Balance Sheet**

ASSETS		Begin Date 1/1/20	End Date 12/31/20	LIABILITIES AND OWNERS' EQUITY		Begin Date 1/1/20	End Date 12/31/20	
CURRENT ASSETS	Cash on hand and in bank .....	\$292,082	\$224,232	CURRENT LIABILITIES	Notes and loans payable, list below:			
	Temporary investments .....							
	Resident accounts receivable .....	401,458	329,113					
	Other accounts receivable .....							
	Due from related parties .....	4,675,761	5,292,708					
	Notes receivable .....					Due to related parties .....		
	Accrued interest receivable .....					Accounts payable .....	132,595	234,819
	Inventories .....					Accrued salaries .....	133,786	256,557
	Prepaid expenses .....	26,881	14,842			Other accrued expenses .....		
	Resident funds held in trust .....					Resident trust funds payable .....	3,277	6,701
	Other current assets, list below:					Other current liabilities .....	98,123	74,650
						TOTAL CURRENT LIABILITIES .....	\$367,781	\$572,727
	TOTAL CURRENT ASSETS .....	\$5,396,182	\$5,860,895		LONG TERM LIAB.	Notes and loans payable (list) below:		
				Other long term liabilities .....				
				TOTAL LONG TERM LIABILITIES .....		\$-	\$-	
PROPERTY, PLANT, EQUIP.	Land .....			OWNER EQUITY	OWNERS' EQUITY, list below:			
	Land improvements .....	71,311	71,311		Retained Earnings	5,249,788	5,285,938	
	Buildings .....				Current Profit (Loss)	89,131	312,092	
	Leasehold improvements .....	468,182	468,182					
	Fixed equipment .....				TOTAL OWNER'S EQUITY .....	\$5,338,919	\$5,598,030	
	Moveable equipment .....	211,456	228,972					
	Transportation equipment .....							
	Other .....							
Less: accumulated depreciation .....	(472,431)	(521,498)						
TOTAL PROPERTY, PLANT, EQUIPMENT	\$278,518	\$246,967						
OTHER	Long term investments .....							
	Other Assets, list below:							
	Security Deposit	32,000	32,000					
	Construction In Progress	-	30,895					
	TOTAL OTHER ASSETS .....	\$32,000	\$62,895					
<b>TOTAL ASSETS .....</b>	<b>\$5,706,700</b>	<b>\$6,170,757</b>	<b>TOTAL LIABILITIES AND EQUITY ...</b>	<b>\$5,706,700</b>	<b>\$6,170,757</b>			

### SCHEDULE 10A: Summary of Changes to Equity

1. Beginning Owners' Equity (from schedule 10) .....		<u>\$5,338,919</u>
2. Add		
Net income (from schedule 11, line 19)	<u>\$630,974</u>	
Owners' capital contribution	<u></u>	
County appropriation	<u></u>	
Net decrease in accrued vacation, holiday and sick time	<u>52,743</u>	
Other, Specify: <u>Workers Comp</u>	<u>6,921</u>	
Other, Specify: <u>Related party adjustment</u>	<u>(121,454)</u>	
Total additions .....		<u>569,184</u>
3. Deduct		
Net loss (from schedule 11, line 19)	<u>( \$- )</u>	
Dividends and withdrawals	<u>( 356,990 )</u>	
Net increase in accrued vacation, holiday and sick time	<u>( )</u>	
Other, Specify: <u>adjust health insurance to claims paid</u>	<u>( 46,917 )</u>	
Other, Specify: <u></u>	<u>( )</u>	
Total deductions .....		<u>( 310,073 )</u>
 4. ENDING OWNERS' EQUITY (schedule 10) .....		 <u>\$5,598,030</u>



## SCHEDULE 11: Summary of Revenues & Expenses

All values are automatically posted from other schedules.

### SECTION A - SUMMARY OF REVENUE

1. Daily patient service revenue . . . . .	schedule 14, lines 1-4	\$ 3,879,748
2. Service fees . . . . .	schedule 15, line 14A	757,606
3. Rent from outside medical providers . . . . .	schedule 15, line 14B	-
4. Other . . . . .	schedule 15, line 14C	-
5. Dietary revenues . . . . .	schedule 16, line 5A	372
6. Miscellaneous services and materials revenue . . . . .	schedule 16, line 16	499
7. Rental revenues . . . . .	schedule 17, line 22	-
8. Revenues from other major activities . . . . .	schedule 17, line 38	-
9. Sales to related organizations . . . . .	schedule 18, line 41	-
10. Investment revenue . . . . .	schedule 18, line 42	85
11. Gains (Losses) on disposal of assets . . . . .	schedule 18, line 43	-
12. Grants for government-subsidized employees . . . . .	schedule 18, line 44	-
13. Grants, contributions, donations . . . . .	schedule 18, line 45	-
14. Other revenue . . . . .	schedule 18, line 50	134,721
15. Subtract: deductions from revenues . . . . .	schedule 14, line 5	( 254,261 )
16. NET REVENUES . . . . .		\$ 4,518,770

### SECTION B - SUMMARY OF NET INCOME OR LOSS

17. Subtract: total expenses . . . . .	schedule 12, line 37	\$ ( 4,009,250 )
18. Add or subtract the amount to adjust related party transactions to cost . . . . .	schedule 42, line 15	121,454
19. NET INCOME OR LOSS . . . . .		\$ 630,974

### SCHEDULE 12: Summary of Total Expenses

All values are automatically posted from other schedules.

Cost Center	Reference	Expense	Cost Center	Reference	Expense
1. Daily patient service expense	S20, L10	<u>\$1,480,770</u>	20. Transportation	S25, L14f	<u>\$9,181</u>
2. Laboratory & Radiology	S21, L13a	<u>37,552</u>	21. Administrative service expense	S26, L12	<u>683,012</u>
3. Respiratory	S21, L13b	<u>-</u>	Other cost centers, Specify:		
4. Pharmacy	S21, L13c	<u>57,348</u>	22. Nurse Aide Training	S27, L16a	<u>725</u>
5. PT, OT and Speech	S22, L13a	<u>344,457</u>	23. Beauty/Barber Shop	S27, L16b	
6. Dental	S22, L13b	<u>-</u>	24. 0	S27, L16c	
7. Physician	S22, L13c	<u>13,900</u>	25. 0	S27, L16d	
8. Social Services	S23, L13a	<u>39,952</u>	26. 0	S27, L16e	
9. Recreational Activities	S23, L13b	<u>50,779</u>	UNASSIGNED EXPENSES		
10. Religious Services	S23, L13c	<u>-</u>	27. Employee fringe benefit expense	S28, L17	<u>227,291</u>
11. Volunteer Coordinator	S24, L13a	<u>-</u>	28. Heating fuel and utility expense	S29, L10	<u>67,721</u>
12. Ward Clerks	S24, L13b	<u>-</u>	29. Interest on operating working capital loans	S30, L6	<u>-</u>
13. Psychotherapy	S24, L13c	<u>-</u>	30. Insurance expense	S31, L9	<u>46,320</u>
14. Other	S24, L13d	<u>-</u>	31. Amortization expense	S32, L5	<u>-</u>
15. Dietary	S25, L14a	<u>290,979</u>	32. Interest on plant asset loans	S33, L15h	<u>-</u>
16. Plant Operations and Maintenance	S25, L14b	<u>125,264</u>	33. Depreciation expense	S34, L20c	<u>49,068</u>
17. Housekeeping	S25, L14c	<u>71,057</u>	34. Expense on operating and non-cap.leases	S35, L14	<u>311,722</u>
18. Laundry and Linen	S25, L14d	<u>45,267</u>	35. Expense on capitalized leases	S36A, L5	<u>-</u>
19. Security	S25, L14e	<u>-</u>	36. Property tax expense	S37, L7	<u>56,885</u>
			<b>37. TOTAL EXPENSES FOR REPORT PERIOD</b>		<b><u>\$4,009,250</u></b>

(To schedule 11, line 17)

### SCHEDULE 13: Summary of Salary & Wage Expenses

All values are automatically posted from other schedules.

Cost Center and Schedule	Total Salary and Wage Expense	Cost Center and Schedule	Total Salary and Wage Expense
Daily patient service . . . . . S20, L1d	\$1,366,929	Dietary . . . . . S25, L1a	186,642
Laboratory & Radiology . . . . . S21, L1a	-	Plant operation / maintenance. . . . . S25, L1b	37,816
Respiratory . . . . . S21, L1b & 3b	-	Housekeeping . . . . . S25, L1c	61,369
Pharmacy . . . . . S21, L1c & 3c	-	Laundry and Linen . . . . . S25, L1d	40,990
PT, OT and Speech . . . . . S22, L1a & 3a	-	Security . . . . . S25, L1e	-
Dental . . . . . S22, L1b & 3b	-	Transportation . . . . . S25, L1f	-
Physician . . . . . S22, L1c & 3c	-	Administrative service . . . . . S26, L5	172,366
Social Services . . . . . S23, L3a	39,952	Nurse aide training . . . . . S27, L1a	-
Recreational Activities . . . . . S23, L3b	49,936	Beauty and barber . . . . . S27, L1b	-
Religious Services . . . . . S23, L3c	-	Other, Specify: <u>0</u> . . . . . S27, L1c	-
Volunteer Coordinator . . . . . S24, L3a	-	<u>0</u> . . . . . S27, L1d	-
Ward Clerks . . . . . S24, L3b	-	<u>0</u> . . . . . S27, L1e	-
Psychotherapy . . . . . S24, L1c & 3c	-	<b>TOTAL SALARY AND WAGE EXPENSE. . . . .</b>	<b>\$1,956,000</b>
Other . . . . . S24, L1d & 3d	-		

**SCHEDULE 14: Daily Patient Service Revenues**

**SECTION A - DAILY RATE CHARGES**

	<b>Revenue</b>
1. Medicare Daily Rate	<u>\$671,693</u>
2. Medicaid Daily Rate (including bed hold)	<u>2,132,636</u>
3. Private Pay	<u>1,074,913</u>
4. Medical Supplies, Other	<u>506</u>

**SECTION B - Deductions From Revenue**

5. TOTAL DEDUCTIONS FROM REVENUE ( 254,261 )

**SECTION C - TOTAL**

6. TOTAL DAILY PATIENT SERVICE REVENUE **\$3,625,487**

Do Medicaid revenues on Line 2 include retroactive Medicaid rate adjustments? (check one)

- Yes, all significant retroactive Medicaid rate adjustments are included.
- No, substantial retroactive Medicaid rate adjustments are NOT included.
- Estimate, an estimate of retroactive Medicaid rate adjustments IS included
- Other, Specify \_\_\_\_\_

**Average Daily Private Pay Rate**

7. Average Daily \$270.00

8. Facility Comment (Optional)

**SCHEDULE 15: Special Services Revenue**

SECTION A - SERVICE REVENUES	A. Service Fee Charges	B. Rent from Outside Medical Providers	C. From Other Sources	Describe Other
1. Laboratory .....	\$-			
2. Radiology .....	-			
3. Pharmacy .....	61,611			
4. Physical therapy .....	317,916			
5. Speech/hearing therapy .....	46,504			
6. Occupational therapy .....	331,575			
7. Physician care .....				
8. Psychotherapy .....				
9. Respiratory therapy	-			
10. Social services .....				
11. Recreational activities .....				
12. Special duty nursing .....				
13. Other, Specify: <u>Special service</u>	-			
14. TOTAL SPECIAL SERVICE REVENUE ..	<u>\$757,606</u>	<u>\$-</u>	<u>\$-</u>	

**SECTION B - THERAPY REVENUES**

15. Are physical, occupational, or speech therapy services provided by staff, assistants, contractors, or consultants IN SPACE AT YOUR FACILITY?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
16. Total gross billings for physical, occupational, and speech therapy services provided at your facility during the cost report period Provide the total regardless of who provides the services, who bills for the services, or who receives the services (residents vs. non-residents).			<u>\$695,995</u>
17. From section A, total the amounts in columns A, B and C on lines 4, 5 and 6 (sum 4A, 4B, 4C, 5A, 5B, 5C, 6A, 6B, 6C)			<u>\$695,995</u>
18. If there is any variance between the totals reported on lines 16 and 17, explain.	<hr/>		
19. Are therapy services provided to individuals in addition to your nursing home residents?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, amount of revenue <u>\$-</u>
20. Does your facility or related organization bill Medicare Part B for therapy services at your facility?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, amount of revenue <u>\$264,361</u>
21. Did you charge rent to a rehabilitation agency or independent contractor?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, amount of revenue <u></u>

**SCHEDULE 16: Other Revenues**

**SECTION A - CAFETERIA AND DIETARY REVENUE**

1.	Donated and surplus food commodities .....	_____	Included in food supply expense for donated/surplus ..	_____
2.	Dietary supplies sold .....	_____	Cost of dietary supplies sold (if known) .....	_____
3.	Meals sold to employees (transfer to sched. 25A, line 10) .....	_____		
4.	Meals On Wheels .....	_____		
5.	Other Meals Sold .....	372		
<b>5a.</b>	<b>TOTAL DIETARY REVENUE .....</b>	<b>372</b>		

**SECTION B - MISCELLANEOUS SERVICES AND MATERIALS**

		<u>Expenses Directly Ascribable To Or Identifiable With Revenue</u>			
	Revenue	A. Related Direct Expense (if known)	B. Cost Center where expense included	C. Schedule Number	D. Line Number
6.	Laundry .....	_____	_____	_____	_____
7.	Sale of personal hygiene items .....	_____	_____	_____	_____
8.	Transportation .....	134	_____	_____	_____
9.	Beauty and barber shops .....	365	_____	_____	_____
10.	Gift Shop .....	_____	_____	_____	_____
11.	Canteen and snack counter .....	_____	_____	_____	_____
12.	Vending machines .....	_____	_____	_____	_____
13.	Sale of clothing .....	_____	_____	_____	_____
14.	Television and cable service .....	_____	_____	_____	_____
15.	Telephone and Internet .....	_____	_____	_____	_____
<b>16.</b>	<b>TOTAL MISCELLANEOUS SERVICES AND MATERIALS</b>	<b>499</b>			

**SCHEDULE 17: Other Revenues**

<b>SECTION A - RENTAL REVENUE</b>				
	<u>Revenue</u>	<u>Property Rented</u>	<u>Square Feet Rented</u>	<u>Services Provided</u>
18. Equipment rental . . . . .				
19. Rental of nursing home space . . . . .				
20. Rental of non-nursing home space . . . . .				
21. Parking . . . . .				
<b>22. TOTAL RENTAL REVENUES . . . . .</b>	<b>\$-</b>			

<b>SECTION B - REVENUE FROM MAJOR ACTIVITIES</b>		
	<u>Revenue</u>	<u>Total Billable Patient Days if revenue generated from activities</u>
23. Another Medicaid nursing home provider . . . . .		
24. Hospital . . . . .		
25. Non-Medicaid Nursing Home . . . . .		
26. Non-Medicaid CBRF . . . . .		
27. Apartment Units . . . . .		
28. Room and Board - Other . . . . .		
29. Adult Day Care . . . . .		
30. Home Health . . . . .		
31. Child Care . . . . .		
32. Clinic . . . . .		
33. _____		
34. _____		
35. _____		
36. _____		
37. _____		
<b>38. TOTAL REVENUE FROM OTHER MAJOR ACTIVITIES . . . . .</b>	<b>\$-</b>	

### SCHEDULE 18: Other Revenues

	<u>Revenue</u>
SALES TO RELATED ORGANIZATIONS	
38. _____	_____
39. _____	_____
40. _____	_____
41. TOTAL SALES TO RELATED ORGANIZATIONS	\$-
42. TOTAL INVESTMENT REVENUE .....	\$85
43. TOTAL GAINS (LOSSES) ON DISPOSAL OF ASSETS .....	_____
44. TOTAL GRANTS FOR GOVT. SUBS. EMPLOYEES .....	_____
45. TOTAL GRANTS, CONTRIBUTIONS, DONATIONS .....	_____
OTHER REVENUES	
46. Purchased Services	\$134,617
47. Miscellaneous	104
48. _____	_____
49. _____	_____
50. TOTAL OTHER REVENUES .....	<u>\$134,721</u>



**SCHEDULE 20: Daily Patient Service Expense**

<u>Salaries, Wages &amp; Purchased Serv.</u>	<u>A. Registered Nurses</u>	<u>B. Licensed Practical Nurses</u>	<u>C. Nurse Aides and Assistants</u>	<u>D. Total Expense or Hours</u>
1. TOTAL SALARY AND WAGE EXPENSE	\$665,452	\$94,859	\$606,618	\$1,366,929
2. TOTAL SALARY AND WAGE HOURS	17,477 hrs.	2,695 hrs.	27,210 hrs.	\$47,382
3. EXPENSE FOR PURCHASED SERVICES				\$-
AVERAGE WAGE PER HOUR	\$38.08	\$35.20	\$22.29	\$28.85
<b>NURSING AND INCONTINENCY SUPPLIES</b>				
4. Catheters, Incontinency Supplies (including purchased laundry service)				\$19,001
<b>OXYGEN</b>				
5. Oxygen, or daily rental of oxygen concentrators, all other oxygen supplies and cylinder rental				2,908
<b>OTHER</b>				
6. Other medical supplies, personal comfort supplies and minor medical equipment				87,746
7. Nonbillable over the counter (OTC) drugs for all residents (include billable OTC drugs on Schedule 21, Line 9c)				478
8. <u>Printing, Copying and other cost</u>				202
9. <u>Purchased services</u>				3,506
10. <b>TOTAL DAILY PATIENT SERVICE EXPENSE</b>				<b>\$1,480,770</b>

**SCHEDULE 21: Special Service Expenses**

	TYPE OF SERVICE		
	<u>A. Laboratory &amp; Radiology</u>	<u>B. Respiratory</u>	<u>C. Pharmacy</u>
<b>SECTION A - SALARY AND WAGES</b>			
1. Expense for hours worked - Billable			
2. Number of hours worked - Billable			
3. Expense for hours worked - Non-billable	\$-		
4. Number of hours worked - Non-billable	hrs.		
5. TOTAL SALARY AND WAGE EXPENSE	\$-	\$-	\$-
<b>SECTION B - PURCHASED SERVICES</b>			
6. Expense for purchased service - Billable	\$37,552		
7. Expense for purchased service - Non billable	\$-		\$-
<b>SECTION C - SUPPLY AND OTHER EXPENSE</b>			
8. Pharmacy - legend drugs Billable	\$-	\$-	57,348
9. Pharmacy - over the counter drugs Billable	\$-	\$-	
10. Supply and Other		-	
11. _____			
12. _____			
<b>SECTION D - TOTAL</b>			
13. TOTAL EXPENSES	<b>\$37,552</b>	<b>\$-</b>	<b>\$57,348</b>
14. TOTAL HOURS	<b>hrs.</b>	<b>hrs.</b>	<b>hrs.</b>

### SCHEDULE 22: Special Service Expenses

	TYPE OF SERVICE		
	A. Physical, Occupational And Speech Therapy	B. Dental	C. Physician
<b>SECTION A - SALARY AND WAGES</b>			
1. Expense for hours worked - Billable. ....			
2. Number of hours worked - Billable. ....			
3. Expense for hours worked - Non-billable. ....			
4. Number of hours worked - Non-billable. ....			
5. TOTAL SALARY AND WAGE EXPENSE	\$-	\$-	\$-
<b>SECTION B - PURCHASED SERVICES</b>			
6. Expense for purchased service - Billable .....	\$344,457		
7. Expense for purchased service - Non billable .....			\$13,900
<b>SECTION C - SUPPLY AND OTHER EXPENSE</b>			
8. Supplies expenses	-		
9. _____			
10. _____			
11. _____			
12. _____			
<b>SECTION D - TOTAL</b>			
13. TOTAL EXPENSES .....	\$344,457	\$-	\$13,900
14. TOTAL HOURS .....	hrs.	hrs.	hrs.

### SCHEDULE 23: Special Service Expenses

	TYPE OF SERVICE		
	A. Social Services	B. Recreational Activities	C. Religious Services
<b>SECTION A - SALARY AND WAGES</b>			
1. Expense for hours worked - Billable	\$-	\$-	\$-
2. Number of hours worked - Billable	hrs.	hrs.	hrs.
3. Expense for hours worked - Non-billable	\$39,952	\$49,936	
4. Number of hours worked - Non-billable	1,975 hrs.	3,357 hrs.	
5. TOTAL SALARY AND WAGE EXPENSE	\$39,952	\$49,936	\$-
<b>SECTION B - PURCHASED SERVICES</b>			
6. Expense for purchased service - Billable	\$-	\$-	\$-
7. Expense for purchased service - Non billable			
<b>SECTION C - SUPPLY AND OTHER EXPENSE</b>			
8. Supplies expenses		\$843	
9.			
10.			
11.			
12.			
<b>SECTION D - TOTAL</b>			
13. TOTAL EXPENSES	\$39,952	\$50,779	\$-
14. TOTAL HOURS	1,975 hrs.	3,357 hrs.	hrs.

**SCHEDULE 24: Special Service Expenses**

	TYPE OF SERVICE			
	A. Volunteer Coord.	B. Ward Clerks	C. Psychotherapy	
<b>SECTION A - SALARY AND WAGES</b>				
1. Expense for hours worked - Billable	\$-	\$-		
2. Number of hours worked - Billable	hrs.	hrs.		
3. Expense for hours worked - Non-billable				
4. Number of hours worked - Non-billable				
5. TOTAL SALARY AND WAGE EXPENSE	\$-	\$-	\$-	\$-
<b>SECTION B - PURCHASED SERVICES</b>				
6. Expense for purchased service - Billable				
7. Expense for purchased service - Non billable				
<b>SECTION C - SUPPLY AND OTHER EXPENSE</b>				
8.				
9.				
10.				
11.				
12.				
<b>SECTION D - TOTAL</b>				
13. TOTAL EXPENSES	\$-	\$-	\$-	
14. TOTAL HOURS	hrs.	hrs.	hrs.	hrs.

### SCHEDULE 25: General Service Expenses

SECTION A - SALARIES AND WAGES	A. Dietary	B. Plant Op./Maint.	C. Housekeeping	D. Laundry / Linen	E. Security	F. Transportation
1. TOTAL SALARY AND WAGE EXPENSE	\$186,642	\$37,816	\$61,369	\$40,990		
2. NUMBER OF HOURS WORKED	11,303 hrs.	1,856 hrs.	4,211 hrs.	2,737 hrs.		
<b>SECTION B - DIETICIAN CONSULTANT</b>						
3. Dietician consultant expense	\$3,688	\$-	\$-	\$-	\$-	\$-
<b>SECTION C - OUTSIDE SERVICE</b>						
4. Purchased service		\$40,331	\$295			\$9,181
5. _____						
6. _____						
7. _____						
8. TOTAL OUTSIDE SERVICE EXPENSES	\$-	\$40,331	\$295	\$-	\$-	\$9,181
<b>SECTION D - SUPPLY AND OTHER EXPENSE</b>						
9. Supplies expenses	\$12,154	\$2,137	\$9,393	\$4,277		
10. Food Expenses	88,495					
11. Minor Equipments		35,137				
12. Other expenses		9,843				
13. _____						
<b>SECTION E - TOTAL</b>						
14. TOTAL EXPENSES .....	<b>\$290,979</b>	<b>\$125,264</b>	<b>\$71,057</b>	<b>\$45,267</b>	<b>\$-</b>	<b>\$9,181</b>

**SCHEDULE 25A: Support Services Expense Allocations**

**SECTION A - ALLOCATION OF DIETARY EXPENSES**

1. Total dietary expenses (from Schedule 25, Line 14a)	<u>\$290,979</u>
2. Deduct expense for food products provided to employees without charge (to line 9 below)	
3. Deduct amount for donated and surplus food commodities included in dietary expense (from schedule 16, line 1) . . . . .	<u>\$-</u>
4. Deduct revenue (related expense) for food products sold (from schedule 16, line 2)	<u>\$-</u>
5. NET DIETARY EXPENSES TO ALLOCATE (to line 8 A below)	<u>\$290,979</u>

	A. Total	B. Residents'	C. Employees'	D. Meals on	E. Other	F. Other
		Meals	Meals	Wheels		
6. Meals served	<u>42,354</u>	<u>42,354</u>				
7. Ratio to total meals served to 4 decimals	<u>1.0000</u>	<u>1.0000</u>				
8. DIETARY EXPENSE ALLOCATION . . . . . (see instructions below line to complete)	<u>\$290,979</u> <small>From line 5</small>	<u>\$290,979</u> <small>8A x 7B</small>	<u>\$-</u> <small>8A x 7C</small>	<u>\$-</u> <small>8A x 7D</small>	<u>\$-</u> <small>8A x 7E</small>	<u>\$-</u> <small>8A x 7F</small>
9. Food products provided to employees without charge (from line 2)			<u>\$-</u>			
10. Deduct revenue from meals sold to employees (from schedule 16, line 3)			<u>-</u>			
11. NET EXPENSE (PROFIT) FOR MEALS AND FOOD PROVIDED TO EMPLOYEES (line 8C + line 9C - line 10C)			<u>\$-</u>			

**SECTION B - ALLOCATION OF PLANT OPERATION AND MAINTENANCE EXPENSES**

	A. Total	B. Nursing Home	C. Emp. Unique	Non-Nursing Home Areas w/ Plant Operation and Maint.		
	Area	Area	Fringe Benefit Area	D.	E.	F.
12. Total square feet for areas	<u>2,688</u>	<u>2,688</u>				
13. Ratio to total square feet to 4 decimals . .	<u>1.0000</u>	<u>1.0000</u>				
14. TOTAL PATIENT OP/MAINT EXP. ALLOC. <small>From S25, L18</small>	<u>\$125,264</u> <small>From S25, L18</small>	<u>\$125,264</u> <small>14A x 13B</small>	<u>\$-</u> <small>14A x 13C</small>	<u>\$-</u> <small>14A x 13D</small>	<u>\$-</u> <small>14A x 13E</small>	<u>\$-</u> <small>14A x 13F</small>

**SCHEDULE 25B: Support Services Expense Allocations**

**SECTION A - ALLOCATION OF HOUSEKEEPING EXPENSES**

**Non-Nursing Home Areas Receiving Housekeeping Services**

	<u>A. Total</u>	<u>B. Nursing Home Area</u>			
15. Square feet or hours of service provided	<u>25,153</u>	<u>25,153</u>			
16. Ratio to total sq. ft./hours to 4 decimals	<u>1.0000</u>	<u>1.0000</u>			
17. TOTAL HOUSEKEEPING EXP. ALLOC.	<u>\$71,057</u>	<u>\$71,057</u>	<u>\$-</u>	<u>\$-</u>	<u>\$-</u>
	From S25, L18	17A x 16B	17A x 16C	17A x 16D	17A x 16E

**SECTION B - ALLOCATION OF LAUNDRY AND LINEN EXPENSES**

**Non-Nursing Home Areas Receiving Laundry/Linen Services**

	<u>A. Total</u>	<u>B. Nursing Home Area</u>			
18. Pounds of laundry processed	<u>14,118</u>	<u>14,118</u>			
19. Ratio to total pounds to 4 decimals . . . . .	<u>1.0000</u>	<u>1.0000</u>			
20. TOTAL LAUNDRY/LINEN EXP. ALLOC.	<u>\$45,267</u>	<u>\$45,267</u>	<u>\$-</u>	<u>\$-</u>	<u>\$-</u>
	From S25, L18	20A x 19B	20A x 19C	20A x 19D	20A x 19E

**SECTION C - ALLOCATION OF SECURITY EXPENSES**

**Non-Nursing Home Areas Receiving Security Services**

	<u>A. Total</u>	<u>B. Nursing Home Area</u>			
21. Total square feet of area	<u>-</u>				
22. Ratio to total square feet to 4 decimals . .	<u>1.0000</u>				
23. TOTAL SECURITY EXPENSE ALLOC.		<u>\$-</u>	<u>\$-</u>	<u>\$-</u>	<u>\$-</u>
	From S25, L18	23A x 22B	23A x 22C	23A x 22D	23A x 22E

**SECTION D - ALLOCATION OF TRANSPORTATION EXPENSES**

**Non-Nursing Home Areas Receiving Transportation Services**

	<u>A. Total</u>	<u>B. Nursing Home Area</u>			
24. Alloc. Basis, Specify: <u>Census</u>	<u>14,118</u>	<u>14,118</u>			
25. Ratio to total alloc. basis to 4 decimals	<u>1.0000</u>	<u>1.0000</u>			
26. TOTAL TRANS. EXPENSE ALLOC.	<u>\$9,181</u>	<u>\$9,181</u>	<u>\$-</u>	<u>\$-</u>	<u>\$-</u>
	From S25, L18	26A x 25B	26A x 25C	26A x 25D	26A x 25E



**SCHEDULE 26: Administrative Service Expenses**

		<b>Expenses</b>
<b>SECTION A - SALARY AND WAGES</b>		
1.	General Admin & Accounting	\$172,366
2.	Medical Records	
3.	Central Supply	
4.	Scheduling	
5.	Total Salary and Wage Expense	\$172,366
<b>SECTION B - RELATED ORGANIZATION CENTRAL SERVICE COSTS</b>		
6.	Home office costs allocated to facility	
	Name of home office	<u>Atrium Centers</u>
	From (date)	<u></u>
	Through (date)	<u></u>
7.	County costs allocated to facility	
<b>SECTION C - NON-SALARY EXPENSES</b>		
8.	Purchased services - legal	
9.	Licensed bed assessment	127,500
10.	Contractual management fees	243,083
11.	Total other non-salary (from schedule 26 attachment)	140,063
<b>SECTION D - TOTAL</b>		
12.	TOTAL ADMINISTRATIVE SERVICE EXPENSES	<b>\$683,012</b>

**SCHEDULE 26ATT: Administrative Service Expenses - Other Non-Salary**

Description of Other Non-Salary Administrative Service Expenses	Expense Amount
1. <u>travel</u>	\$14,865
2. <u>seminar and education</u>	-
3. <u>work opportunity tax credit</u>	648
4. <u>computer/IT</u>	15,445
5. <u>office supplies and postage</u>	2,627
6. <u>dues subscriptions and licenses</u>	4,575
7. <u>telephone</u>	11,190
8. <u>printing</u>	4,679
9. <u>bank charges</u>	189
10. <u>advertising</u>	12,305
11. <u>drug screening/background check</u>	2,144
12. <u>professional fees</u>	14,841
13. <u>cable Tv</u>	5,005
14. <u>bad debts and reclassified miscoded other fringes (2893)</u>	51,550
15. <u>miscellaneous (see grouping schedule)</u>	-
<b>16. TOTAL OTHER NON-SALARY ADMINISTRATIVE SERVICE EXPENSES (to Sch 26, Line 11) .....</b>	<b>\$140,063</b>

**SCHEDULE 26: Related Party Administrative Service Expenses**

		Expenses
<b>SECTION A - SALARY AND WAGES</b>		
1.	General Admin & Accounting	_____
2.	Medical Records	_____
3.	Central Supply	_____
4.	Scheduling	_____
5.	Total Salary and Wage Expense	\$-
<b>SECTION B - RELATED ORGANIZATION CENTRAL SERVICE COSTS</b>		
6.	Home office costs allocated to facility	_____
	Name of home office	_____
	From (date)	_____
	Through (date)	_____
7.	County costs allocated to facility	_____
<b>SECTION C - NON-SALARY EXPENSES</b>		
8.	Purchased services - legal	_____
9.	Licensed bed assessment	_____
10.	Contractual management fees	_____
11.	Total other non-salary (from schedule 26 attachment)	1,442
<b>SECTION D - TOTAL</b>		
12.	TOTAL ADMINISTRATIVE SERVICE EXPENSES	<b>\$1,442</b>

### SCHEDULE 26ATTRP: Related Party Administrative Service Expenses - Other Non-Salary

Description of Other Non-Salary Administrative Service Expenses	Expense Amount
1. amortization	\$1,442
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16. <b>TOTAL OTHER NON-SALARY ADMINISTRATIVE SERVICE EXPENSES (to Sch 26, Line 11) . . . . .</b>	<b>\$1,442</b>

**SCHEDULE 26B: Allocation of Administrative Expenses**

1. Total Admin. Service Expense (S26, 12) \$683,012

**SECTION A - DIRECT EXPENSES**

**Non-Nursing Home Areas Receiving Administrative Services**

Exp. Directly Ascribable To Each Activity	A. Total	B. NH Provider			
2. all admin	<u>\$(510,646)</u>	<u>\$510,646</u>			
3.	-				
4.	-				
5.	-				
6.	-				
7.	-				
8.	-				
9.	-				
10.	-				
11.	-				
12.	-				
13.	-				
14.	-				
15. TOTAL DIRECT EXPENSE.....	<u>\$(510,646)</u>	<u>\$510,646</u>			
16. NET UNASSIGNED EXPENSE	<u>\$172,366</u>				

**SECTION B - ALLOC. OF INDIRECT EXP.**

	A. Total	B. NH Provider			
17. Allocation basis amounts .....	-				
18. Ratio to total basis to 4 decimals .....	1.0000	1.0000			
19. UNASSIGNED ADMIN. EXP. ALLOC .....	<u>\$172,366</u>	<u>172,366</u>	-	-	-
	net from line 16	19A x 18B	19A x 18C	19A x 18D	19A x 18E
20. TOTAL ADMINISTRATIVE EXPENSE .....	<u>\$683,012</u>	<u>\$683,012</u>	<u>\$-</u>	<u>\$-</u>	<u>\$-</u>
	(line 15A + 19A)	B15 + B19	C15 + C19	D15 + D19	E15 + E19

### SCHEDULE 27: Other Cost Centers

<b>SECTION A - SALARY AND WAGES</b>		<u>A. Nurse Aide Training</u>	<u>B. Beauty/Barber Shop</u>	_____	_____	_____
1.	TOTAL SALARY AND WAGE EXPENSE	_____	_____	_____	_____	_____
2.	NUMBER OF HOURS WORKED	_____	_____	_____	_____	_____
<b>SECTION B - NON-SALARY EXPENSES</b>		<u>A. Nurse Aide Training</u>	<u>B. Beauty/Barber Shop</u>	-	-	-
3.	Supplies and other	\$725	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____	_____
9.	_____	_____	_____	_____	_____	_____
10.	_____	_____	_____	_____	_____	_____
11.	_____	_____	_____	_____	_____	_____
12.	_____	_____	_____	_____	_____	_____
13.	_____	_____	_____	_____	_____	_____
14.	_____	_____	_____	_____	_____	_____
15.	<b>TOTAL NON-SALARY EXPENSES</b>	<b>\$725</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
<b>SECTION C - TOTAL</b>		<u>A. Nurse Aide Training</u>	<u>B. Beauty/Barber Shop</u>	-	-	-
16.	<b>TOTAL EXPENSES .....</b>	<b>\$725</b>	_____	_____	_____	_____

**SCHEDULE 28: Fringe Benefits**

Fringe Benefits Paid on Behalf of Employees	Self-Funded?	Expense
1. Employer's share of F.I.C.A.		\$142,036
2. State unemployment compensation		18,361
3. Federal unemployemnt compensation		3,086
4. Worker's compensation insurance	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	34,521
5. Health, Dental & Vision Insurance	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	21,497
6. Life and disability insurance	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	(664)
7. Wage continuation insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No	
8. Pension and deferred comp. plans (section C)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	2,288
9. Post-Employment Physicals and Vaccines		
10. Uniforms		
11. <u>Other Employee Benefit Expense</u>		6,166
12. _____		
13. _____		
14. _____		
15. TOTAL PAID ON BEHALF OF EMPLOYEES		<u>\$227,291</u>
16. Expense for special salary or wage payments to employees not included elsewhere		
<input type="checkbox"/> Christmas bonus		
<input type="checkbox"/> Longevity bonus		
<input type="checkbox"/> Productivity bonus		
<input type="checkbox"/> Bonuses to owners and immediate family relations, Specify:		
<input type="checkbox"/> Other, Specify:		
17. TOTAL FRINGE BENEFIT EXPENSE		<u><b>\$227,291</b></u>

**SCHEDULE 28B: Fringe Benefits - Self-Funded**

Type of Self-Funded Expenses	Worker's Compensation Insurance	Health, Dental and Vision Insurance	Life and Disability Insurance	Wage Continuation Insurance	Pension and Deferred Compensation Plans
Checked as self-funded on Sch 28?		x			
1 Actual Claims Paid	\$6	\$21,497			
2 Premium costs for re-insurance (stop loss) policies purchased from an unrelated party					
3 Costs paid to administer the self insurance plan not reported elsewhere in the cost report					
4 Costs paid to an independent unrelated trustee to manage the self-insurance plan	34,515				
5 Costs paid to an unrelated actuary to perform actuarial determinations					
6 Employee Contributions					
7 Proceeds from re-insurance (stop loss) policies, dividend proceeds, and audit adjustment cost decreases or (increases)					
8 Investment income earned by the self insurance fund					
9 Gain on the sale of self insurance fund securities					
10 Total allowable self-funded fringe benefit expenses (add lines 1 thru 5 and subtract lines 6 thru 9)	\$34,521	\$21,497	\$-	\$-	\$-



**SCHEDULE 29: Heating and Utility Service Expenses**

**SECTION A - ACCRUED EXPENSE BY TYPE**

	<u>Accrued Expense</u>	<u>Expense by Type</u>	<u>Accrued Expense</u>
1. Fuel oil		6. Water and sewer utility charges	11,909
2. Natural gas	7,689	7. Purchased steam	
3. L.P. gas		8. _____	
4. Coal		9. _____	
5. Electricity	48,123	<b>10. TOTAL FUEL AND UTILITY EXPENSE . . .</b>	<b>\$67,721</b>

**SECTION B - ALLOCATION OF FUEL AND UTILITY EXPENSE**

	<u>A. Total</u>	<u>B. NH Area</u>	<u>C. Emp. Unique Fringe Ben. Area</u>	<u>Non-NH Areas, Other Rev. Areas Receiving Fuel/Util. Serv.</u>		
11. Total square feet for areas	25,153	25,153				
12. Ratio to total square feet to 4 decimals	1.0000	1.0000				
<b>13. TOTAL ALLOC. FUEL/UTIL. EXPENSE</b>	<b>67,721</b>	<b>\$67,721</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>
	From line 10	13A x 12B	13A x 12C	13A x 12D	13A x 12E	13A x 12F

**SCHEDULE 30: Working Capital Loans**

A. Name of Lender	B. Is Lender a Related Party?	C. Interest Expense
1. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
2. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
3. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
4. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
5. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
6. <b>TOTAL EXPENSES ON OPERATING WORKING CAPITAL LOANS</b> .....		<b>\$-</b>

**SCHEDULE 31: Accrued Insurance Expenses**

A. Type of Insurance Coverage	B. Self-Funded?	C. Insurance Expense
1. Property insurance on building and contents	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$6,360
2. Automobile insurance	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	2,008
3. Liability insurance	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	37,952
4. Business interruption insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
5. Life insurance on owners and employes with facility as the beneficiary .....	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
6. Mortgage insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
7. Other Property _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
8. Other General _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
9. <b>TOTAL INSURANCE EXPENSE</b> .....		<b>\$46,320</b>

**SCHEDULE 32: Amortized Expenses**

A. Bond Issue	B. Sch. 33 Line Number	C. Original Amount	D. Number of Years Amortized	E. Unamortized Begin. Balance	F. Unamortized End. Balance	G. Amortization Expense
1. _____	_____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____	_____
5. <b>TOTAL AMORTIZATION EXPENSE</b> .....						<b>\$-</b>

### SCHEDULE 30RP: Related Party Working Capital Loans

A. Name of Lender	B. Is Lender a Related Party?	C. Interest Expense
1. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
2. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
3. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
4. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
5. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
6. <b>TOTAL EXPENSES ON OPERATING WORKING CAPITAL LOANS</b> .....		<b>\$-</b>

### SCHEDULE 31RP: Related Party Accrued Insurance Expenses

A. Type of Insurance Coverage	B. Self-Funded?	C. Insurance Expense
1. Property insurance on building and contents	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
2. Automobile insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
3. Liability insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
4. Business interruption insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
5. Life insurance on owners and employes with facility as the beneficiary .....	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
6. Mortgage insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
7. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
8. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
9. <b>TOTAL INSURANCE EXPENSE</b> .....		<b>\$-</b>

### SCHEDULE 32RP: Related Party Amortized Expenses

A. Bond Issue	B. Sch 33RP Line Number	C. Original Amount	D. Number of Years Amortized	E. Unamortized Begin. Balance	F. Unamortized End. Balance	G. Amortization Expense
1. _____	_____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____	_____
5. <b>TOTAL AMORTIZATION EXPENSE</b> .....						<b>\$-</b>

**SCHEDULE 33: Plant Asset Loans**

Lender Name and Purpose of Loan	A. Original Month, Year of Loan	B. Maturing Month, Year of Loan	C. Original Amount of Loan	Remaining Balance of Loan Principal			G. Interest Rate	H. Interest Expense
				D. Begin date 1/1/2020	E. 6Mo.date 6/30/2020	F. End date 12/31/2020		
				Begin Bal.	6 Mo. Bal.	End Bal.		
1. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
2. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
3. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
4. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
5. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
6. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
7. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
<b>15 TOTAL LOAN PRINCIPAL AND INTEREST EXPENSE (Including Page 2).....</b>				<b>_____ \$-</b>	<b>_____ \$-</b>	<b>_____ \$-</b>		<b>_____ \$-</b>

**SCHEDULE 33P2: Plant Asset Loans- Page 2**

Lender Name and Purpose of Loan	A. Original Month, Year of Loan	B. Maturing Month, Year of Loan	C. Original Amount of Loan	Remaining Balance of Loan Principal			G. Interest Rate	H. Interest Expense
				D. Begin date	E. 6Mo.date	F. End date		
				1/1/2020	6/30/2020	12/31/2020		
				Begin Bal.	6 Mo. Bal.	End Bal.		
8. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
9. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
10. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
11. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
12. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
13. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
14. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____

SEE SCHEDULE 33 FOR TOTAL LOAN PRINCIPAL AND INTEREST EXPENSE OF SCHEDULE 33, INCLUDING PAGE 2

**SCHEDULE 33RP: Related Party Plant Asset Loans**

Lender Name and Purpose of Loan	A. Original Month, Year of Loan	B. Maturing Month, Year of Loan	C. Original Amount of Loan	Remaining Balance of Loan Principal			G. Interest Rate	H. Interest Expense
				D. Begin date 1/1/2020	E. 6Mo.date 6/30/2020	F. End date 12/31/2020		
				Begin Bal.	6 Mo. Bal.	End Bal.		
1. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____								
2. Name <u>Fifth Third Bank</u> Related party? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Purpose <u>mortgage</u>	<u>Mar-17</u>	<u>Mar-47</u>	<u>\$4,105,907</u>	<u>\$3,828,159</u>	<u>\$3,775,714</u>	<u>\$3,723,268</u>	<u>3.50%</u>	<u>\$120,257</u>
3. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____								
4. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____								
5. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____								
6. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____								
7. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____								
<b>15 TOTAL RELATED PARTY LOAN PRINCIPAL AND INTEREST EXPENSE (Including Page 2).....</b>				<b><u>\$3,828,159</u></b>	<b><u>\$3,775,714</u></b>	<b><u>\$3,723,268</u></b>		<b><u>\$120,257</u></b>

**SCHEDULE 33P2RP: Related Party Plant Asset Loans - Page 2**

Lender Name and Purpose of Loan	A. Original Month, Year of Loan	B. Maturing Month, Year of Loan	C. Original Amount of Loan	Remaining Balance of Loan Principal			G. Interest Rate	H. Interest Expense
				D. Begin date	E. 6Mo.date	F. End date		
				1/1/2020	6/30/2020	12/31/2020		
				Begin Bal.	6 Mo. Bal.	End Bal.		
8. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
9. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
10. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
11. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
12. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
13. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____
14. Name _____ Related party? <input type="checkbox"/> Yes <input type="checkbox"/> No Purpose _____	_____	_____	_____	_____	_____	_____	_____	_____

**SEE SCHEDULE 33- RELATED PARTY FOR TOTAL LOAN PRINCIPAL AND INTEREST EXPENSE OF SCHEDULE 33, INCLUDING PAGE 2**

**SCHEDULE 34: Depreciation Expenses**

**SECTION A - CAPITALIZED HISTORICAL COST**

	Begin Date <u>1/1/2020</u> B. Beginning Balance	C. Additions During Report Period	D. Disposals During Report Period	End Date <u>12/31/2020</u> E. Ending Balance
1. Land	-		( )	\$-
2. Land Improvements	71,311		( )	71,311
3. Buildings	-		( )	-
4. Leasehold Improvements	468,182		( )	468,182
5. Fixed equipment	-		( )	-
6. Moveable equipment	211,456	17,516	( )	228,972
7. Transportation vehicles	-		( )	-
8. _____			( )	-
9. _____			( )	-
10. TOTAL CAPITALIZED COST . .	<b>\$750,949</b>	<b>\$17,516</b>	<b>( \$-</b>	<b>\$768,465</b>

**SECTION B - DEPRECIATION EXPENSE AND ACCUMULATION DEPRECIATION**

	A. Depreciation Method, Lives Used	Begin Date <u>1/1/2020</u> B. Beginning Balance	C. Depreciation Exp. During Report Period	D. Removal of Accum. Deprec. On Disposals.	End Date <u>12/31/2020</u> E. Ending Balance
11. Land Improvements	SL - Various	\$68,399	\$530	( )	\$68,929
12. Buildings		-		( )	-
13. Leasehold Improvements	SL - Various	298,682	24,311	( )	322,993
14. Fixed equipment		-		( )	-
15. Moveable equipment	SL - Various	105,351	24,227	( )	129,578
16. Transportation vehicles		-		( )	-
17. _____				( )	-
18. _____				( )	-
19. TOTAL ACCUMULATED DEPRECIATION		<b>\$472,432</b>		<b>( \$-</b>	<b>\$521,500</b>
20. TOTAL DEPRECIATION EXPENSE			<b>\$49,068</b>		
21. Cost of Bariatric Equipment included with Additions reported above purchased during this cost report period					



**SCHEDULE 34RP: Related Party Depreciation Expenses**

**SECTION A - CAPITALIZED HISTORICAL COST**

	Begin Date <u>1/1/2020</u> B. Beginning Balance	C. Additions During Report Period	D. Disposals During Report Period	End Date <u>12/31/2020</u> E. Ending Balance
1. Land	\$150,000		( )	\$150,000
2. Land Improvements	-		( )	-
3. Buildings	1,938,183		( )	1,938,183
4. Leasehold Improvements	-		( )	-
5. Fixed equipment	-		( )	-
6. Moveable equipment	152,000		( )	152,000
7. Transportation vehicles	-		( )	-
8. _____			( )	-
9. _____			( )	-
10. TOTAL CAPITALIZED COST . .	<b>\$2,240,183</b>	<b>\$-</b>	<b>( \$-</b> )	<b>\$2,240,183</b>

**SECTION B - DEPRECIATION EXPENSE AND ACCUMULATION DEPRECIATION**

	A. Depreciation Method, Lives Used	Begin Date <u>1/1/2020</u> B. Beginning Balance	C. Depreciation Exp. During Report Period	D. Removal of Accum. Deprec. On Disposals.	End Date <u>12/31/2020</u> E. Ending Balance
11. Land Improvements		\$-		( )	\$-
12. Buildings		605,111	49,697	( )	654,808
13. Leasehold Improvements		-		( )	-
14. Fixed equipment		-		( )	-
15. Moveable equipment		152,000		( )	152,000
16. Transportation vehicles		-		( )	-
17. _____				( )	-
18. _____				( )	-
19. TOTAL ACCUMULATED DEPRECIATION		<b>\$757,111</b>		<b>( \$-</b> )	<b>\$806,808</b>
20. TOTAL DEPRECIATION EXPENSE			<b>\$49,697</b>		

21. Cost of Bariatric Equipment included with Additions reported above purchased during this cost report period \_\_\_\_\_

### SCHEDULE 35: Lease Expenses

**SECTION A - LEASE EXPENSE FOR LAND, BUILDING AND FIXED EQUIPMENT**

A. Name of Lessor	B. Related Party?	C. Lease Purchase Agreement?	D. Lessor Acquisition Cost (If known)	E. Lease Inception Date (MM/YY)	F. Describe Property	G. Lease Exp.
1. <u>Orion Properties Seventeen LLC</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Jan-13	Skilled Nursing Facility	\$292,850
2. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No				
3. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No				

**SECTION B - LEASE EXPENSE FOR MOVEABLE EQUIPMENT AND OTHER LEASES**

A. Name of Lessor	B. Related Party?	C. Lease Purchase Agreement?	D. Lessor Acquisition Cost (If known)	E. Lease Inception Date (MM/YY)	F. Describe Property	G. Lease Exp.
4. <u>American Medical/NW Resp</u>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Jan-18	Medical Equipment	\$16,417
5. <u>Ricoh</u>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Jan-18	Copier	2,455
6. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No				
7. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No				
8. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No				
9. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No				
10. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No				
11. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No				
12. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No				
13. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No				

**SECTION C - TOTAL**

14. TOTAL LEASE EXPENSE ON OPERATING LEASES AND NON-CAPITALIZED LEASES	<b>\$311,722</b>
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### SCHEDULE 36A: Capitalized Leases

#### SECTION A - CAPITALIZED LEASE INFORMATION

#### Lease Expense

1. Name of lessor \_\_\_\_\_  
 Is lessor a related party? . . . . .  Yes  No  
 Beginning Lease Date \_\_\_\_\_  
 Ending Lease Date \_\_\_\_\_  
 Is this a lease purchase agreement?  Yes  No  
 Description of leased property \_\_\_\_\_

1a. Amortization of capitalized lease value \_\_\_\_\_  
 1b. Interest expense on capital lease obligation \_\_\_\_\_  
 1c. Accrued contingent lease payments for period . . . \_\_\_\_\_  
 1d. SUBTOTAL LEASE EXPENSE \_\_\_\_\_

2. Name of lessor \_\_\_\_\_  
 Is lessor a related party? . . . . .  Yes  No  
 Beginning Lease Date \_\_\_\_\_  
 Ending Lease Date \_\_\_\_\_  
 Is this a lease purchase agreement?  Yes  No  
 Description of leased property \_\_\_\_\_

2a. Amortization of capitalized lease value \_\_\_\_\_  
 2b. Interest expense on capital lease obligation \_\_\_\_\_  
 2c. Accrued contingent lease payments for period . . . \_\_\_\_\_  
 2d. SUBTOTAL LEASE EXPENSE \_\_\_\_\_

3. Name of lessor \_\_\_\_\_  
 Is lessor a related party? . . . . .  Yes  No  
 Beginning Lease Date \_\_\_\_\_  
 Ending Lease Date \_\_\_\_\_  
 Is this a lease purchase agreement?  Yes  No  
 Description of leased property \_\_\_\_\_

3a. Amortization of capitalized lease value \_\_\_\_\_  
 3b. Interest expense on capital lease obligation \_\_\_\_\_  
 3c. Accrued contingent lease payments for period . . . \_\_\_\_\_  
 3d. SUBTOTAL LEASE EXPENSE \_\_\_\_\_

4. Name of lessor \_\_\_\_\_  
 Is lessor a related party? . . . . .  Yes  No  
 Beginning Lease Date \_\_\_\_\_  
 Ending Lease Date \_\_\_\_\_  
 Is this a lease purchase agreement?  Yes  No  
 Description of leased property \_\_\_\_\_

4a. Amortization of capitalized lease value \_\_\_\_\_  
 4b. Interest expense on capital lease obligation \_\_\_\_\_  
 4c. Accrued contingent lease payments for period . . . \_\_\_\_\_  
 4d. SUBTOTAL LEASE EXPENSE \_\_\_\_\_

5. **TOTAL CAPITALIZED LEASE EXPENSE FOR REPORTING PERIOD** . . . . . **\$-**

### SCHEDULE 36B: Capitalized Leases

#### SECTION B - ACTUAL LEASE PAYMENTS RELATED TO CAPITALIZED LEASES

A1. Name of lessor \_\_\_\_\_

A3. Are any capitalized costs reported on other schedules? .....  Yes  No

B1. Name of lessor \_\_\_\_\_

B3. Are any capitalized costs reported on other schedules? .....  Yes  No

C1. Name of lessor \_\_\_\_\_

C3. Are any capitalized costs reported on other schedules? .....  Yes  No

D1. Name of lessor \_\_\_\_\_

D3. Are any capitalized costs reported on other schedules? .....  Yes  No

A2. Actual payments required by lease in report period . . . . . \_\_\_\_\_

A4. If yes, (schedule) \_\_\_\_\_ (line) \_\_\_\_\_ (amount) \_\_\_\_\_

B2. Actual payments required by lease in report period . . . . . \_\_\_\_\_

B4. If yes, (schedule) \_\_\_\_\_ (line) \_\_\_\_\_ (amount) \_\_\_\_\_

C2. Actual payments required by lease in report period . . . . . \_\_\_\_\_

C4. If yes, (schedule) \_\_\_\_\_ (line) \_\_\_\_\_ (amount) \_\_\_\_\_

D2. Actual payments required by lease in report period . . . . . \_\_\_\_\_

D4. If yes, (schedule) \_\_\_\_\_ (line) \_\_\_\_\_ (amount) \_\_\_\_\_

E. **TOTAL CAPITALIZED LEASE PAYMENTS RELATED TO CAPITALIZED LEASES** ..... **\_\_\_\_\_ \$-**

### SCHEDULE 37: Property Taxes

**SECTION A - FOR ALL PROVIDERS**

1. 2020 Real Estate Tax Bill

Expense

\$54,780

2. 2020 Personal Property Tax Bill

2,105

3a. Have the amounts reported on lines 1 and 2 been paid in full?  Yes, go to question 3b  No, explain below

Date(s) paid \_\_\_\_\_ Amount(s) paid \_\_\_\_\_ Amount still outstanding \_\_\_\_\_

3b. Are there any real estate or personal property tax still outstanding from prior years, eg. 2018 or 2019?  Yes, explain below  No

Tax year \_\_\_\_\_ Amount still outstanding \_\_\_\_\_ Tax year \_\_\_\_\_ Amount still outstanding \_\_\_\_\_

**SECTION B - FOR TAX-EXEMPT PROVIDERS ONLY**

Expense

4. 2020 Municipal Service Fee or Payment in Lieu of Taxes

5. Identify where municipal service fee expenses are reported in the cost report if not above on this schedule.

Cost center name \_\_\_\_\_ Schedule number \_\_\_\_\_ Line number \_\_\_\_\_ Amount reported \_\_\_\_\_

6. Describe the services provided by the municipality for the above fees. \_\_\_\_\_

**7. TOTAL PROPERTY TAX AND/OR MUNICIPAL SERVICE EXPENSE .....**

**\$56,885**

### SCHEDULE 37RP: Related Party Property Taxes

**SECTION A - FOR ALL PROVIDERS**

- 1. 2020 Real Estate Tax Bill
- 2. 2020 Personal Property Tax Bill

**Expense**

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3a. Have the amounts reported on lines 1 and 2 been paid in full?  Yes, go to question 3b  No, explain below

Date(s) paid \_\_\_\_\_ Amount(s) paid \_\_\_\_\_ Amount still outstanding \_\_\_\_\_

3b. Are there any real estate or personal property tax still outstanding from prior years, eg. 2018 or 2019?  Yes, explain below  No

Tax year \_\_\_\_\_ Amount still outstanding \_\_\_\_\_ Tax year \_\_\_\_\_ Amount still outstanding \_\_\_\_\_

**SECTION B - FOR TAX-EXEMPT PROVIDERS ONLY**

- 4. 2020 Municipal Service Fee or Payment in Lieu of Taxes
- 5. Identify where municipal service fee expenses are reported in the cost report if not above on this schedule.

**Expense**

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Cost center name \_\_\_\_\_ Schedule number \_\_\_\_\_ Line number \_\_\_\_\_ Amount reported \_\_\_\_\_

6. Describe the services provided by the municipality for the above fees. \_\_\_\_\_

**TOTAL PROPERTY TAX AND/OR MUNICIPAL SERVICE EXPENSE** ..... **\$-**

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**SCHEDULE 38 - NO LONGER USED**

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**SCHEDULE 39 - NO LONGER USED**

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**NURSING HOME COST REPORT SCHEDULES 38, 39**

**SCHEDULE 40: Allocated Property Expenses**

	Areas for Non-NH Serv. Or Other Major Revenue-Generating Activities				
			C.	D.	E.
<b>SECTION A - DIRECT PROPERTY EXP.</b>	<b>A. Total From Sched.</b>	<b>B. NH Service Area</b>			
1. Property insurance (s31)	\$6,360				
2. Mortgage insurance (s31)	-				
3. Amortization debt premium discount (s32)	-				
4. Plant asset interest expense (s33)	-				
5. Depreciation land improvements (s34)	530				
6. Depreciation buildings (s34)	-				
7. Depreciation leasehold improve. (s34)	24,311				
8. Depreciation fixed equipment (s34)	-				
9. Depreciation moveable equip. (s34)	24,227				
10. Depreciation transportation veh. (s34)	-				
11. Depreciation other (s34)	-				
12. Expense on operating leases (s35)	311,722				
13. Expense on capitalized leases (s36)	-				
14. Property taxes or fees (s37)	56,885				
15. TOTAL EXPENSE	\$424,035	\$-			
16. Less total directly assigned property exp.	\$-				
17. <b>NET UNASSIGNED/INDIRECT PROP. . . . .</b>	<b>\$424,035</b>				
<b>SECTION B - NON-SALARY EXPENSES</b>	<b>A. Total From Sched.</b>	<b>B. NH Area</b>			
18. Square feet of service's building area	25,153	25,153			
19. Ratio to total square feet to 4 decimals	1.0000	1.0000			
20. Indirect property expense allocation	\$424,035 (from 17A)	424,035 20A x 19B	- 20A x 19C	- 20A x 19D	- 20A x 19E
<b>SECTION C - TOTAL</b>	<b>A. Total From Sched.</b>	<b>B. NH Area</b>			
21. <b>TOTAL PROP. EXP. FOR EACH AREA</b>	<b>\$424,035</b> 17A + 20 A	<b>\$424,035</b> 15B + 20B	<b>\$-</b> 15C + 20C	<b>\$-</b> 15D + 20D	<b>\$-</b> 15E + 20E



### SCHEDULE 41: Paid Time-Off Expenses

**SECTION A - POLICIES AND PRACTICES**

1. Accounting method - expenses are to be reported on the accrual method of accounting except for governmental facilities, which may use the cash method. Check the accounting method used in this cost report.

Accrual

Cash

2. Capitalization of plant assets - briefly describe the facility's policy or practice for the capitalization of plant assets purchases. Capitalization policy = \$5,000 or more. AHA Guidelines

3. Volunteer and unpaid employees - briefly explain if and how volunteer and other unpaid employee hours are reported in this cost report  
None

4. Conformity - describe any accounting practices/policies in reporting revenues and expenses which are known to NOT conform to generally accepted accounting principles.  
None

**SECTION B - NON-PRODUCTIVE SALARY EXPENSE AND HOURS**

Type of Paid Time-Off	A. Based on Actual or Earned Time-Off?		B. Are Reported Amounts an Estimate?	
	Actual	Earned	Yes	No
1. Vacation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Holidays	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Sick time	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Break, meal time	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Holiday premium	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. In-service training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SCHEDULE 42: Identification of Expenses from Transactions with Related Parties and Organizations**

**SECTION A - RELATED PARTY LEASES**

Location and Amount of Expense Included in This Cost Report

<u>A. Description of Expense Item</u>	<u>B. Cost Ctr.</u>	<u>C. Schedule</u>	<u>D. Column</u>	<u>E. Line</u>	<u>F. Net Expense</u>
1. Total related party lease expense	Property	35	g	1	\$(292,850)
2. Insurance expense					
3. Amortization deferred expense					
4. Interest expense	Property	33rp	h	1	120,257
5. Depreciation expense	Property	34rp	c	20	49,697
6. Property tax expense					
7. <u>admin</u>	support	26att rp	0	0	1,442
8. _____					
9. SUBTOTAL FOR RELATED PARTY LEASES					\$(121,454)

**SECTION B - OTHER RELATED PARTY TRANSACTIONS**

10. _____					
11. _____					
12. _____					
13. _____					
14. _____					
15. TOTAL AMOUNT TO ADJUST RELATED PARTY TRANSACTIONS TO COST (to schedule 11, line 18) . . . . .					\$(121,454)

**SECTION C - IDENTIFICATION OF RELATED PARTIES**

16. List the name and location of the related parties with whom the nursing home provider has transacted business with during the cost report period.

Orion Properties Seventeen LLC, Ann Arbor MI

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SCHEDULE 43: Identification of Expenses Not Related to Patient Care**

A. Description of Expense Item	Amount	Cost Ctr.	Location of Expense in Cost Report		
			Schedule	Column	Line
1. Promotional expenses					
2. Gifts and flowers					
3. Personal expenses of owners					
4. Entertainment for non-residents					
5. Telephone, television, internet and cable service in resident rooms					
6. Contributions and donations					
7. Fines and penalties					
8. Interest expense on non-care working capital loans					
9. Interest expense on non-care plant asset loans					
10. Non-care related membership fees					
11. Training programs for non-employees					
12. Special legal and professional fees					
13. Owner or key person life insurance					
14. Taxes					
15. Fund raising expenses					
16. Excess property					
17. Out of State Travel (Destination)					
18. Gift, flower, or coffee shops and snack counters					
19. Reorganization, stockholder, or stock purchase expenses					
20. Goodwill and Abandoned Planning Expenses					
21. Other - describe: _____					
22. Other - describe: _____					

**SCHEDULE 43A - NO LONGER USED**

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**SCHEDULE 44 - NO LONGER USED**

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**SCHEDULE 45: Distribution of Compensation Expenses to Key Personnel  
Submit as a separate supporting document.**

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**SCHEDULE 46: Identification of Expenses for Employee Unique Fringe Benefits**

<u>A. Name of Employee</u>	<u>B. Title</u>	<u>C. Describe Unique Fringe Benefit Item</u>	<u>D. Cost Ctr. Salary Exp.</u>	<u>E. Cost Ctr. Benefit Exp.</u>	<u>F. Schedule</u>	<u>G. Column</u>	<u>H. Line</u>	<u>I. Benefit Expense Amount</u>
1. _____	_____	_____	_____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____	_____	_____	_____	_____
7. _____	_____	_____	_____	_____	_____	_____	_____	_____
8. _____	_____	_____	_____	_____	_____	_____	_____	_____
9. _____	_____	_____	_____	_____	_____	_____	_____	_____
10. _____	_____	_____	_____	_____	_____	_____	_____	_____
11. _____	_____	_____	_____	_____	_____	_____	_____	_____
12. _____	_____	_____	_____	_____	_____	_____	_____	_____
13. _____	_____	_____	_____	_____	_____	_____	_____	_____
14. _____	_____	_____	_____	_____	_____	_____	_____	_____
15. _____	_____	_____	_____	_____	_____	_____	_____	_____
16. _____	_____	_____	_____	_____	_____	_____	_____	_____

**SCHEDULE 49: Percentage of Ownership**

	<b>Name of Individual or Entity</b>	<b>Percentage of Ownership</b>
1.	Orion Operating Services, LLC	100%
2.		
3.		
4.		
5.		

**SCHEDULE 50: Interest in Other Providers**

	<b>Name and City of Medicaid Provider</b>	<b>Type of Medical Services Provided</b>	<b>Nature and Extent of Interest in Provider</b>
1.	Frederic Nursing and Rehabilitation Community, Frederic	Skilled Nursing Facility	100%
2.	Tomah Nursing and Rehabilitation Community, Tomah	Skilled Nursing Facility	100%
3.			
4.			
5.			

**SCHEDULE 51 - NO LONGER USED**

**SCHEDULE 52: Miscellaneous Medicaid Non-Rate Revenues**

<u>Medicaid Revenue Item</u>	<u>Revenue Amount</u>	<u>Location in Cost Report</u>	
		<u>Schedule</u>	<u>Line</u>
1. Personalized durable medical equipment including Clinitron beds and motorized wheelchairs.....			
2. Specialized services for the mentally ill.....			
3a. Nurse aide training and competency evaluations - revenues from training aides for other facilities.....			
3b. Nurse aide training and competency evaluations - revenues from training aides for your own facilities.....			
3c. Nurse aide training and competency evaluations - revenues for performing competency evaluations.....			
<b>4. TOTAL MISCELLANEOUS MEDICAID NON-RATE REVENUES .....</b>	<b>\$-</b>		

**SCHEDULE 53: Incentives – Private Room & Property**

**SECTION A - PRIVATE ROOM INCENTIVE**

Indicate if your facility is requesting a private room incentive

Yes, my facility is requesting the private room incentive.

<b>AFFIDAVIT</b>		
<p>I HEREBY ATTEST and affirm that from July 1, 2021, to June 30, 2022, the _____ nursing home will not charge/has not charged Medicaid residents any amount for private rooms including but not limited to the surcharge as provided under Ch DHS 107.09(4)(k), Wis. Admin. Rules. I furthermore acknowledge that all payments the facility has received for the Medicaid Private Room Incentive may be recouped retroactive to July 1, 2021, if the facility has charged Medicaid residents for private rooms during this period.</p>		
<p><b>SIGNATURE -</b></p>	<p>Original Signature of Officer or Administrator of Nursing Home</p>	<p>Title</p>
<p>Date</p>		

**SECTION B - PROPERTY INCENTIVE**

1. Did the facility get approval for the Innovative Area Incentive prior to 7/1/12?

YES

2. Did the facility get approval for the Innovative Area Incentive on or after 7/1/12?

YES